



Wisconsin Rapids Board of Education

Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

AGENDA

Troy Bier, Chair
Kathi Stebbins-Hintz
Elizabeth St.Myers
John Krings, President

September 3, 2024

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

Time: Immediately following the Educational Services Committee meeting, but not before 6:15 p.m.

I. Call to Order

II. Public Comment

Persons who wish to address members of the Committee may make a statement pertaining to a specific agenda item. The Committee Chair will establish limits for speakers due to time constraints. Comments made by the public shall be civil in content and tone. Speakers bear the personal risk if comments made are defamatory, slanderous, or otherwise harmful to another individual. Please keep in mind that this is a Committee meeting of the Board open to the public, and not a public hearing.

III. Actionable Items

- A. Appointments
- B. Resignations
- C. Board Policy Review
- D. Elementary Library Media Specialist Stipend
- E. Common School Fund Stipend
- F. Short Term Disability/Long Term Disability Carrier Change

IV. Consent Agenda

V. Adjournment

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda however, no deliberation or action will be taken by other Committees or the full Board of Education.



BACKGROUND

Troy Bier, Chair
Kathi Stebbins-Hintz
Elizabeth St.Myers
John Krings, President

September 3, 2024

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room A/B

Time: Immediately following the Educational Services Committee meeting, but not before 6:15 p.m.

- I. Call to Order
II. Public Comment
III. Actionable Items
A. Appointments

The administration recommends approval of the following professional staff appointments:

Jeremy Akey Location: Lincoln High School & WRAMS
Position: Teacher – Business Education (1.0 FTE)
Education: Master’s – Marian University – May 2009
Bachelor’s – UW Stevens Point – May 2003
Major/Minor: Education Technology, History & Broadfield Social Studies
Salary: \$61,000

Donald Botcher Location: Lincoln High School
Position: Teacher – Technical Education (1.0 FTE)
Salary: \$49,437 – 186 days (\$50,500 total salary)

Brittany Handrich Location: Howe Elementary
Position: Teacher – Cross Categorical (1.0 FTE)
Education: Bachelor’s – UW Stevens Point – May 2021
Major/Minor: Early Childhood Special Education
Salary: \$47,980 – 187 days (\$48,750 total salary)

The administration recommends approval of the following support staff appointments:

Jennifer Skalecki Location: Lincoln High School
Position: Kitchen Helper (5.5 hrs/day)
Effective Date: August 23, 2024
Hourly Rate: \$17.24 (starting rate) / \$18.25 (after 60 days)

Faith Peaslee Location: Howe Elementary
Position: Second Cook (7.5 hrs/day)
Effective Date: August 26, 2024
Hourly Rate: \$18.13 (starting rate) / \$19.09 (after 60 days)

Samantha Conway Location: WRAMS
Position: Special Education Aide (7.0 hrs/day)
Effective Date: September 3, 2024
Hourly Rate: \$17.83 (starting rate) / \$18.77 (after 60 days)

Dixie Torke	Location: WRAMS Position: Supervisory Aide (4.5 hrs/day) Health Aide (1.5 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$18.20 (Supervisory Aide) \$17.68 (Health Aide)
Katrina Jabbi	Location: WRAMS Position: Special Education Aide (7.0 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$17.83 (starting rate) / \$18.77 (after 60 days)
Chelsea Klutterman	Location: WRAMS Position: Special Education Aide (7.0 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$17.83 (starting rate) / \$18.77 (after 60 days)
Pang Foua Khang	Location: WRAMS Position: ELL Aide (7.0 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$17.83 (starting rate) / \$18.77 (after 60 days)
Rachel Charette	Location: Mead Elementary Position: Special Education Aide (7.0 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$18.77
Malinda De La Cruz	Location: WRAMS Position: Supervisory Aide (5.75 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$17.29 (starting rate) / \$18.20 (after 60 days)
Catherin Weis	Location: WRAMS Position: Instructional Aide (5.75 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$17.83 (starting rate) / \$18.77 (after 60 days)
Candace Dunn	Location: Mead Elementary Position: Special Education Aide (5.75 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$17.83 (starting rate) / \$18.77 (after 60 days)
Jennifer Churchill	Location: Grove Elementary Position: Special Education Aide (7.0 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$17.83(starting rate) / \$18.77 (after 60 days)
Lynette Braun	Location: Grove Elementary Position: Special Education Aide (5.5 hrs/day) Noon Duty Aide (.15 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$17.83 (starting rate) / \$18.77 (after 60 days) (Spec Ed Aide) \$15.73 (starting rate) / \$16.56 (after 60 days) (Noon Duty Aide)
Cheryl Clark	Location: Grant Elementary Position: Noon Duty Aide (2.0 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$16.56

Ebony Coleman	Location: Mead Elementary Position: Noon Duty Aide (2.0 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$15.73 (starting rate) / \$16.56 (after 60 days)
Jessica Honeycutt	Location: Mead Elementary Position: Noon Duty Aide (2.0 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$15.73 (starting rate) / \$16.56 (after 60 days)
Ashley Agen	Location: Grant Elementary Position: Instructional 4K Aide (6.5 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$17.83(starting rate) / \$18.77 (after 60 days)
Emily Jinsky	Location: Woodside Elementary Position: Kitchen Helper (4.0 hrs/day) Effective Date: August 26, 2024 Hourly Rate: \$17.34 (starting rate) / \$18.25 (after 60 days)
Emily Jinsky	Location: Woodside Elementary Position: Breakfast Cashier (1.0 hr/day) Effective Date: August 26, 2024 Hourly Rate: \$15.73 (starting rate) / \$16.56 (after 60 days)
Haley Casper	Location: THINK Academy Position: Instructional Aide (5.0 hrs/day) Noon Duty Aide (1.0 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$18.77 (Instructional Aide) \$15.73 (starting rate) / \$16.56 (after 60 days)
Rachel Olari	Location: Grant Elementary Position: Library Aide (6.5 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$17.29 (starting rate) / \$18.20 (after 60 days)
Debra Jepson	Location: Howe Elementary Position: Special Education Aide (7.0 hrs/day) Effective Date: September 3, 2024 Hourly Rate: \$18.77
Brenda Greene	Location: District Position: Administrative Assistant to the Social Workers/Families in Transition Coordinator Effective Date: September 3, 2024 Hourly Rate: \$17.83 (starting rate) / \$18.77 (after 60 days)

B. Resignations

The administration recommends approval of the following professional staff resignations:

Kristin Scheunemann	Location: District Position: Teacher – Speech/Language (1.0 FTE) Effective Date: August 13, 2024 Date of Hire: August 29, 2016
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Board Policy 620 - Annual Operating Budget, Second Reading

This policy was reviewed and approved for first reading at the regular Business Services Committee meeting in August 2024. Administration recommends approval Board Policy 620 - Annual Operating Budget for second reading. (Attachment D)

Board Policy 620 Rule - Budget Planning Procedures, Second Reading

This policy was reviewed and approved for first reading at the regular Business Services Committee meeting in August 2024. Administration recommends approval Board Policy 620 Rule - Budget Planning Procedures for second reading. (Attachment E)

Board Policy 621 - Budget Implementation, Second Reading

This policy was reviewed and approved for first reading at the regular Business Services Committee meeting in August 2024. Administration recommends approval Board Policy 621 - Budget Implementation for second reading. (Attachment F)

Board Policy 621.1 - Budget Modifications, Second Reading

This policy was reviewed and approved for first reading at the regular Business Services Committee meeting in August 2024. Administration recommends approval Board Policy 621.1 - Budget Modifications for second reading. (Attachment G)

D. Elementary Library Media Specialist Stipend

The Library Media Specialist stipend is reviewed annually. The elementary Library Media Specialist coordinates library/media in all the elementary buildings, this includes the addition of Pitsch and COA, oversees supervision of nine library aides, aides in administration of Clever for elementary schools, and provides educational technology integration for students and staff in addition to the traditional literacy based programming as time allows.

The administration recommends a \$1,500 stipend for the Library Media Specialist for the 2024-2025 school year.

E. Common School Fund Stipend

The Common School Fund stipend is reviewed annually. Kirsten Johnson will continue in the Technology Integration position at WRAMS. Due to these responsibilities, Kirsten will be managing the Common School Fund budget and District-wide subscription ordering after school hours.

The administration recommends the approval of a \$1,500 stipend for these additional responsibilities for the 2024-2025 school year.

F. Short Term Disability/Long Term Disability Carrier Change

The District was contacted by National Insurance Services(NIS) about providing a bid on the District's Short Term Disability (STD) and Long Term Disability (LTD) policies. The District currently uses The Standard as its Short Term Disability and Long Term Disability carrier. NIS submitted a bid that would save the District money while providing similar policy coverage as The Standard. The Standard was given the opportunity to provide a competitive bid, but they were not able to meet the bid provided by NIS. The district's LTD premiums will decrease by around \$58,000 with this transition. The STD premiums for employees will decrease by 5% with this transition.

The administration recommends switching the District's Short Term Disability and Long Term Disability carrier to National Insurance Services(NIS).

IV. Consent Agenda

Personnel Services Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the regular Board of Education meeting.

V. Adjournment

345.13 GRADES HIGH SCHOOL COURSES

The following is the District’s standard letter-based grading scale and grade point average (GPA) conversion chart for high school courses:

GRADE	GPA
A	4.00
A-	3.67
B+	3.33
B	3.00
B-	2.67
C+	2.33
C	2.00
C-	1.67
D+	1.33
D	1.00
D-	0.67
F	0.00 (No credit earned)
PASS	Credit earned; not factored into GPA
FAIL	0.00 (No credit earned)
N	Not graded, not factored into GPA (No credit earned)
W	Withdrawn with school approval; no impact on GPA

No courses eligible for inclusion in the calculation of a GPA receive weighted treatment when the letter grade is converted to the numerical scale.

HIGH SCHOOL GRADE POINT AVERAGES

Term Grade Point Average. The District calculates a grade point average for each individual term using the end-of-term composite grade that a student earns in each course.

Cumulative Grade Point Average. A student’s cumulative high school grade point average is calculated using each end-of-course final grade.

Courses and course grades are either included in or excluded from the District’s GPA calculations as follows:

1. Courses that the District offers for high school credit are included in the student’s GPA whenever a high school student takes the course in the District and receives a grade that has a numerical GPA equivalent. This includes online courses the District offers that are taken without applying to or attending another educational institution.
2. Provided that the administration determines that the grade awarded can be adequately converted to the District’s high school grading scale, grades received in the following courses are included in the student’s GPA:
 - a. Courses taken at or through a Wisconsin Technical College or College/University in an attempt to earn high school credit (whether for dual credit or only for high school credit).
1 college credit = .25 high school credit.
 - b. Courses taken at another public high school or accredited private high school for which the District would award high school credit for a passing grade.

- c. Courses for which the District would award high school credit for a passing grade and which the student has taken in either a District alternative education program or a District program for students with exceptional educational interests, needs, or requirements.
- 3. A course taken by an *8th-grade* student in world language or math will appear on the transcript but will not be included in the student's cumulative high school grade point average.
- 4. Middle school students enrolled in a course(s) at the high school will not be counted towards high school credit or GPA. However, the course will appear on the middle school report card and in the student's cumulative file/transcript.
- 5. In cases of transfers from alternate grading systems such as Pass/Fail and students from home-based private educational programs, foreign countries, including study abroad or any other non-accredited private educational programs, the high school principal, in consultation with school counseling staff shall evaluate the student's records at the time of enrollment and determine a grade for purposes of computing a GPA.
- 6. Parents have a right to request a change of a pupil's grade on the following grounds: Mistake, Fraud, Bad Faith, or Incompetency in assigning the grade.
 - a. When grades are earned for any course of instruction, the grade earned by each pupil shall be the grade determined by the course teacher. Without any of the grounds listed above, the grade shall be final.
 - b. Any request for a grade change must start with the classroom teacher. If not resolved with the teacher, the next step is a written request to the principal. The final step is a written request to the Superintendent of Schools or designated administrator. At each step, the parent can present information supporting the request.
 - c. The initial request for a grade change must be submitted within seven (7) school days of the grade being posted by the registrar. Requests after seven (7) school days will not be considered.
- 7. For purposes of class rank for the University of Wisconsin Systems admission as part of the Wisconsin Guarantee, students must have three (3) full-time terms of grades from Lincoln High School (LHS) and a minimum of 3 terms transferred from another high school. The student must also have 18 GPA-eligible credits for a cumulative GPA calculation.
 - a. The following criteria will be used if a tiebreaker is needed to determine the top 5% and 10% at the end of the Junior year.
 - i. Students with the largest number of Advanced Placement (AP) course credits earned at Lincoln High School and Dual Enrollment course credits earned in the subjects of English, math, social studies, science, engineering, and world language approved by LHS at an institution of higher education including the term that ends just before the conclusion of the junior year.
 - ii. The student with the most credits earned through the end of the junior year shall be selected. This includes credits transferred and accepted by the school from other schools.
 - iii. Students with the most transcribed credits earned through a technical college, including the term ending just before the junior year's conclusion.
 - b. The Wisconsin Guarantee states, "National Merit Scholarship finalists will be guaranteed admission to UW-Madison provided they apply on or before the Early Action deadline."

AVAILABILITY OF CLASS RANK

School-wide class rankings will be reported on individual high school transcripts. The top 5% and 10% at the end of the Junior year will be communicated in general terms but not in specificity.

GRADE CHANGE APPEALS PROCESS

Parents have a right to request a change in a pupil's grade for: Mistake, Fraud, Bad Faith, or Incompetence in assigning the grade.

When grades are earned for any course of instruction, the grade earned by each pupil shall be the grade determined by the course teacher. Without any of the grounds listed above, the grade shall be final. Any request for a grade change must start with the classroom teacher. If the issue is not resolved with the teacher, the next step is a written request to the principal. The final step is a written request to the Superintendent of Schools or designated administrator. At each step, the parent can present information supporting the request. If you want additional information, please ask your principal for the Grade Change Appeal Form and the Procedure for Contesting a Final Grade.

Procedure for Contesting a Final Grade

Communication with the Instructor

1. Any request for a grade change must first be written to the classroom teacher who assigned the grade. A parent must request the teacher within seven (7) school days (“school days” are defined as days when the relevant pupil is or should be in school, excluding summer school) of the date the grade report was posted. A request to change a grade for the third term must be made within (ten) 10 weekdays from the date the grade report was posted. This request must reference the teacher’s grading criteria. It shall specifically allege how the teacher’s grading of the pupil reflects mistake, fraud, bad faith, or incompetency in assigning the final grade. The parent may present any relevant information, oral or written, supporting the request.
2. If the teacher agrees to change the grade, the teacher shall notify the parents of the new grade in writing and make the change in the student’s official records.
3. If the teacher does not agree to change the grade, the teacher shall notify the parent and the principal of the teacher’s decision in writing. The teacher shall simultaneously forward a copy of the written request and decision to the principal as the decision is provided to the parent.

Communication with the Principal

1. If the teacher decides not to change the grade, the parent may appeal to the principal. The parent must make the written request to the principal within ten (10) weekdays from the time the parent was informed of the teacher’s decision.
2. The parent’s written appeal shall specifically allege how the teacher’s grading of the pupil reflects mistake, fraud, bad faith, or incompetency in assigning the final grade. The parent, pupil, and teacher shall have the right to submit or present relevant documentation.
3. The principal shall schedule a meeting with the parent and shall allow the teacher to be present and/or to provide input otherwise.
4. Following the meeting with the principal, the principal will discuss the appeal with the teacher. The principal shall inform the parent of the teacher’s decision regarding the grade. If it is decided that the grade will be changed, the grade change shall be made.

Communication with the Superintendent of Schools

1. If the principal decides not to change the grade, the parent may appeal to the superintendent. The parent must make the written request within ten (10) weekdays from the time the parent was informed of the principal’s decision.
2. The parent’s written appeal shall specifically allege how the teacher’s grading of the pupil reflects mistake, fraud, bad faith, or incompetency in assigning the final grade. The parent, pupil, and teacher shall have the right to submit or present relevant documentation.
3. The superintendent shall schedule a meeting with the parent and allow the teacher and the principal to be present and/or to provide input.
4. Following the meeting with the superintendent, the superintendent shall inform the student’s parent of the decision regarding the course grade. If it is decided that the grade will be changed,

the grade change shall be made. There is no further appeal of a student's grade after the superintendent of schools.

Definitions

Bad Faith – A finding of Bad Faith should be supported by evidence that the instructor harbored ill will or discriminatory intent, which motivated the instructor to assign a student a grade lower than the grade the student should have earned based on objective criteria.

Mistake – A finding of Mistake should be supported by evidence that the final grade assigned by the instructor was derived from a miscalculation while compiling the final grade.

Fraud – A finding of Fraud should be supported by evidence that the instructor deliberately sought to misrepresent the truth or a fact used to determine the final grade.

Incompetence – A finding of Incompetence should be supported by evidence that the instructor is found to lack ability, qualification, fitness, or performance.

LEGAL REF: 118.13, Wis. Stats.
118.58, Wis. Stats.

CROSS REF: 345.1, Grading System
345.13 Exhibit 1, Complaint Form

Approved: **TBD**

345.13 Exhibit 1 GRADE CHANGE APPEAL FORM

GRADE CHANGE APPEAL FORM

Name of Parent/Guardian: _____ Date of Request: _____

Name of Pupil: _____ Grade of Pupil: _____

Name of Teacher: _____ Course Name: _____

Date Grade Issued: _____ Date of Meeting with Teacher: _____

Reason(s) for Request for Grade Change Appeal (Check One):

- Mistake Fraud Bad Faith Incompetency

Mistake – A finding of Mistake should be supported by evidence that the final grade assigned by the instructor was derived from a miscalculation while compiling the final grade.

Fraud – A finding of Fraud should be supported by evidence that the instructor deliberately sought to misrepresent the truth or a fact used to determine the final grade.

Bad Faith – A finding of Bad Faith should be supported by evidence that the instructor harbored ill will or discriminatory intent, which motivated the instructor to assign a student a grade lower than the grade the student should have earned based on objective criteria.

Incompetency – A finding of Incompetence should be supported by evidence that the instructor is found to lack ability, qualification, fitness, or performance.

In accordance with Board Policy 345.13, a grade change request may only be reviewed based on one of the above-noted reasons related to the posted grade. Please state, in detail, specific, objective facts supporting this request for appeal. Attach any documentation in support of your request to this form. Please note that this process is for grade change appeals only. For questions or concerns regarding other issues, contact your school principal.

Specific, Objective Facts Supporting this Appeal Request:

Signature of Parent/Guardian _____

Approved: **TBD**

610 FISCAL MANAGEMENT GOALS

The Board recognizes that money and money management comprise the foundational support of the whole school program. To make that support as effective as possible, the Board intends to:

- 1. encourage advance planning through the best possible budget procedures.
- 2. explore all practical sources of dollar income.
- 3. guide the expenditure of funds so as to extract the greatest educational returns.
- 4. expect top-quality accounting and reporting procedures.
- 5. maintain the highest level of unit expenditures needed to provide high quality education within the ability of the community to pay.

LEGAL REF.: Sections 120.10 Wisconsin Statutes
 120.12
 120.44

APPROVED: November 11, 1974

REVISED: January 14, 2002
TBD (reviewed – no changes)

620 ANNUAL OPERATING BUDGET

The school budget shall be made up annually from the best estimates that can be made, from the individual school level ~~with appropriate consolidation as the estimates move upward~~ through higher levels of administration.

~~On or before the regular meeting in September of each year,~~ The Superintendent will present to the Board, for informal consideration, preliminary estimates of the budgetary needs of the school system for the next fiscal year.

On or before the regular meeting in June of each year, ~~the~~ Board shall meet to consider the tentative budget prior to formal presentation of the budget for approval.

A budget summary shall be published in accordance with state law.

Following a public hearing, the Board shall approve the final budget.

After the budget has been adopted, it shall be the responsibility of the Superintendent to see that all personnel use the budget in a businesslike manner.

LEGAL REF.: Sections 65.90 Wisconsin Statutes
 120.12(3)
 120.17(8)
 120.44

CROSS REF.: 620-Rule, Budget Planning Procedures
 185.1, Business Services Committee

APPROVED: November 11, 1974

REVISED: January 14, 2002
 TBD

620-Rule BUDGET PLANNING PROCEDURES

1. Employees in the school district will be asked to participate in the development of the annual school budget by submitting, through their principal, requests and suggestions for items to be included in the annual budget.
 - a. Budget participation by the teachers is not only looked on as a right but an obligation to make those suggestions and requests for materials, supplies, equipment, and services which can be accommodated within the limits of the budget which will most improve the instructional program of the school district.
 - b. During the school year, teachers will be alerted to the time when it is appropriate to make budget requests for their department, school, or for the district for the ensuing fiscal year.
 - c. Budget request items must be submitted in writing to the principal.
 - d. If a teacher is still interested in obtaining an item, which was not included in the previous year's budget, the item should be resubmitted for the following fiscal year.
2. Ordinarily, school budget request items will be assigned priorities by the building principal so that decisions can be made as to which items are to be included as the limits of the budget are reached. However, in schools containing departments, the department chairman will submit his/her priorities to the building principal.
3. Some departments will be allowed to have budgeted flat amounts, which are included in the budget. This does not constitute authority for that particular department to spend up to that amount, rather, it is an estimate of costs which the department chair or building principal feels will meet the day to day needs of that department. Each purchase to be accounted for in the unitemized budget must still be approved individually for purchase on the basis of need and, in like fashion, if the budgeted flat amount will be made to amend other sections of the budget to accommodate the purchase of needed items.
4. It is not a requirement that all budgeted monies need to be spent.

APPROVED: November 11, 1974

REVISED: January 14, 2002
TBD (reviewed – no revision)

621 BUDGET IMPLEMENTATION

A system of fiscal control shall be established to govern the administration of the budget and the expenditure of funds.

The Superintendent or his/her designee shall not permit expenditures of funds to exceed the major budget classification allowance against which the proposed expenditure is the proper charge. The Superintendent or his/her designee shall set up and operate budget controls for all schools and departments. The Superintendent or his/her designee shall administer the budget in conformity with legal requirements and the actions of the Board and shall ascertain that all expenditures recommended for approval are legal expenditures.

Special Project Budget

The administration is authorized to adjust the revenue and expenditure portions of the budget to reflect totally funded special state and federal projects that are approved during the fiscal year.

LEGAL REF.: Sections 65.90 Wisconsin Statutes
 67.11
 120.13(33)
 120.44

APPROVED: November 11, 1974

REVISED: October 9, 1989
 January 14, 2002
 TBD (reviewed – no revision)

621.1 BUDGET MODIFICATIONS

Proposed amendments (modifications) to the budget after the budget is adopted will be summarized and presented to the Board not less than once per fiscal year. Proposed amendments must be approved by a vote of at least two-thirds of the entire membership of the Board. ~~following which, a Class 1 notice will be published.~~
Within 15 days following the Board approved budget modification, a notice of changes will be posted on the District website.

LEGAL REF.: Section 65.90(5) Wisconsin Statutes

APPROVED: June 12, 1989

REVISED: January 8, 1996
 January 14, 2002
 TBD